

SELECT BOARD AGENDA* FOR MONDAY, March 7, 2016

Goodnow Town Hall, 7:00 P.M.

Appointments:

- 7:05 – 7:15 P.M. Highway Pickup purchase for dirt road plowing
7:15 – 7:30 P.M. Emily Boss and Alain Peteroy, Franklin Land Trust – Shields and Fedor parcels
7:30 – 7:45 P.M. Jay Healy – discussion of wood bank
7:45 – 8:00 P.M. Planning Board – zoning Bylaw revisions

Time Sensitive:

1. **Approve:** Kopelman and Paige invoice nos. 107127 and 107128; Using Solid Waste District Assessment account for (4) quarterly solid waste district assessments; Town Administrator attending two Massachusetts Emergency Management meetings; BETA proposal to complete roads assessment; audit through Scanlon to be completed during FY17

Approve and Sign: Payroll; Warrant; Minutes from 2/1/2016, 2/8/2016, 2/10/2016, 2/16/2016, 2/26/2016; DEP grant contract for rigid plastics roll-off container; permit application for Route 2 crosswalk signs, edited letter to Suburban propane; Massachusetts Emergency Management Agency Emergency Management Performance grant application for two 100%-funded transfer switches; Franklin County Solid Waste Management District wood pellet bag fee-for-service program Memorandum of Understanding; Letter of support for FRCOG Deerfield watershed grant application

Acknowledge: Final version of RFP for Engineering Services for Road Assessment to assess Town road conditions; Town Clerk as Census project point person for Phase 1 block boundaries; Franklin Regional Council of Government's Budget Advisory Notice; letter from resident in response to Mohawk Trail Regional School District budget; letter from the Town of Buckland to Mohawk Trail Regional School District requesting more information about the cost to provide pre-kindergarten to Buckland students; Mohawk Trail School System proposed articles; Franklin Regional Council of Governments Emergency Communications System assessment; letter from National Registry of Emergency Medical Technicians congratulating new EMT

2. Discuss Accountant's proposed new hours: first Wednesday 8-10am and third Friday 8-10:30am plus pick up every Thursday
3. Discuss request to upgrade Tax Collector's Point Software
4. Discuss using \$160 from Technology Expense fund for Town Admin's new Microsoft and Kaspersky subscriptions, multi-user license options
5. Discuss All Board Meeting details
6. Town Annual Report: review Select Board portion and overall document, identify missing pieces, discuss printing options, outline next steps
7. Discuss and approve request to FRCOG Brownfields Committee to complete a Phase 1 Site Assessment for Map 13 Parcel 21 and 24, properties adjacent to the Sherman property, totaling 42.26 acres
8. Discuss and vote on the Finance Committee's Cost of Living Allowance (COLA) adjustment for FY2017
9. Discuss Finance Committee recommendations on Annual Town Meeting and election dates

Priority:

1. Bridges: Temporary bridge, Bridge Assessment Update – contract signed 2/26, Mountain Road Bridge Update – choose bid, National Bridge Inspection Standards (NBIS) Underwater Bridge Inspection for St 8A Hawley Road/Deerfield River (“The Long Bridge”)
2. Ambulance
3. Volunteerism: Discuss ways to publicize volunteer handbook and vacant positions, including with distribution of nomination papers, on website, and on Town Hall announcement sign
4. Municipal Space: Town Hall maintenance: Discuss and vote on \$200 estimate to proceed with repairs to handicap bathroom faucet, and spending \$82 for handicap pushplate
5. Broadband: Review draft letter to Lt. Governor's Office

Additional Business:

1. Discuss letter from Heath Stage Road residents regarding the street light
2. 250th Committee follow up

Executive Session: Enter into Executive Session to approve Executive Session minutes from 2/24/16 meeting

