

**MINUTES OF THE BOARD OF SELECTMEN'S MEETING**  
**Town of Charlemont**  
**Goodnow Town Hall**

September 26, 2016  
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The meeting was convened at 7:00 P.M. by Chairman Beth Bandy. Selectmen Sarah Reynolds and Toby Gould, along with Administrator Peg Dean, also attended the meeting. No one was absent.

1. The Board unanimously voted, Ms Bandy - yes, Ms S Reynolds - yes, Mr. Gould - yes, to approve: Emergency Management Performance Grant; Administrator to attend the Making IT Work, Modernizing Local Government by using information technology and the Small Bridge Program meetings.
2. The Board unanimously voted, Ms Bandy - yes, Ms S. Reynolds - yes, Mr. Gould - yes, to approve and sign: 8-3-16 and 9-12-16 Selectmen's minutes; Payroll and Vendor Warrants; Mountain Rd Bridge payment request #5 to FEMA; DEP grant contract; United States Postal Service free mailbox form; 1- day liquor license for a wedding that will be held at the Charlemont Fairgrounds.
3. The Board unanimously voted to acknowledge: MMA local road funding survey; Invitation to the Flood Inundation Mapping presentation; Minutes from the Franklin Regional Planning Board; Copied letter from Heath to Governor Baker regarding the inequities of funding for broadband.
4. The Board approved and signed the October 12th Special Town Meeting Warrants.
5. Vaughn Tower and Bill Coli attended the meeting to discuss the October 12th Warrant as they heard there were financial articles on the Warrant. It was advised that the warrant is about discontinuing roads. Mr. Tower reminded the Board that the old hydrant pipe that goes underground from the breeched Mill dam still has problems and should be corrected.
6. Highway Superintendent Gordon Hathaway attended the meeting to discuss a new fuel monitoring system for the Fire, Ambulance, Police and Highway Departments. The goal is to purchase a system that will give the Town better control and an easier way to distribute fuel costs. Two companies submitted a quote for their systems. Pros and cons of each option was discussed. The Board unanimously voted, Ms Bandy - yes, Ms S Reynolds - yes, Mr. Gould - yes, to purchase the GIR model from Miller Petroleum of Pittsfield MA.
7. The Administrator will pull the fuel usages at the end of each month and the Accountant will bill each individual departments for their usage.
8. Administrator Dean reported that the portion of the Town telephone/internet system that services the Highway/Emergency Services complex cannot be repaired. Administrator Dean suggested contracting with Christopher Gray, Hill Town Networks of Ashfield who can provide a wireless bridge. The Board unanimously voted, Ms Bandy - yes, Ms S. Reynolds - yes, Mr. Gould - yes, to contract with Christopher Gray to set up the wireless bridge contingent upon receiving a contract and proof of insurance.
9. The Board unanimously voted, Ms Bandy - yes, Ms S. Reynolds - yes, Mr. Gould - yes, to hold an auction for surplus Town property on October 22, 2016.

10. Ms S Reynolds reported that Gill Engineering suggested using the current abutments for the Maxwell Road bridges and not to use 3 sided culverts. The Administrator will complete the Small Bridges grant application by October 17th.
11. Mr. Gould will discuss reducing the number of Post Office boxes held by the Town with the departments and report back during the October 17th meeting.
12. The Board discussed the estimated cost to remove and replace trees on the Town Hall lawn. The Board felt it is too late in the year for this project and decided to aim for the spring. Cost for this project was estimated at \$750. The Executive Secretary will re-draft the letter to the Main Street Tree Committee (Melody Whelden), reflecting the changes.
13. Mr. Gould stated that he will research funding for a feasibility study for the Town Hall Americans with Disabilities Act compliance.
14. The Board will not be attending the Massachusetts Office of Disability talk in Chicopee.
15. Ms Bandy stated that she will not be available the last week of December and wanted to ensure the yearly licenses issued by the Board of Selectmen will not be effected by her absence. Ms Bandy was assured that the licenses will be presented for approved and signature before the last week of December.
16. Ms Bandy will attend the Vocational Education Advisory Committee meeting scheduled for October 18th.
17. Administrator Dean was requested to provide the Finance Committee Chair with revenue forecasts for Town budget planning.
18. The Board unanimously voted, Ms Bandy - yes, Ms S. Reynolds - yes, Mr. Gould - yes, to pay the Town Clerk up to 5 hours for additional early voting hours out of the early voting grant.
19. The Board will schedule a meeting on October 3rd to address concerns of the Fire Chief.
20. Business being concluded, the Board unanimously voted, Ms Bandy - yes, Ms S. Reynolds - yes, Mr. Gould - yes, to adjourn the open meeting at 9:05 P.M. and enter into executive session for reason #2: To conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel

Respectfully submitted

Kathy A. Reynolds  
Executive Secretary

Approved by:  
Charlemont Board of

This document is to be considered a draft until approved and signed by the Board of Selectmen.

Documents reviewed by the Board

Emergency Management Performance Grant  
Making IT Work, Modernizing Local Government workshop  
Small Bridge Program workshop  
8-3-16 and 9-12-16 Selectmen's minutes  
Payroll and Vendor Warrants  
Mountain Rd Bridge payment request #5 to FEMA  
DEP grant contract  
United States Postal Service free mailbox form  
One-day liquor license for a wedding that will be held at the Charlemont Fairgrounds  
MMA local road funding survey  
Invitation to the Flood Inundation Mapping presentation  
Minutes from the Franklin Regional Planning Board  
Copied letter from Heath to Governor Baker  
October 12th Special Town Meeting Warrants  
2 quotes for a fuel monitoring system  
List of Post Office boxes rented by the Town departments.  
Mass. Office of Disability meeting notice.