

MINUTES OF THE BOARD OF SELEMENT'S MEETING
Town of Charlemont
Goodnow Town Hall

December 19, 2016
Page 1 of 3

The meeting was convened at 7:00 P.M. by Chairman Beth Bandy. Selectmen Sarah Reynolds and Toby Gould, along with Administrator Peg Dean were also in attendance. No one was absent.

1. The Board unanimously voted, Ms Bandy - yes, Ms S Reynolds - yes, Mr. Gould - yes, to approve the payroll warrants.
2. The Board unanimously voted, Ms Bandy - yes, Ms S Reyno9lds - yes, Mr. Gould - yes, to approve and sign: 11-21-16 and 12-5-16 Selectmen's minutes, vendor warrants, Holiday cards, Avery proclamation; yearly license renewals; yearly license renewal for Otter's Restaurant pending inspection; Third party Transfer Station inspection report and corrective action from the Franklin County Solid Waste Management District; Council on Aging grant; revised letter to the State closing out the Community Compact Cabinet Financial Planning Grant. Ms S Reynolds recused herself from approving and signing the yearly licenses for Berkshire East and 133 Warfield Reality.
3. The Board unanimously voted, Ms Bandy - yes, Ms S Reynolds - yes, Mr. Gould - yes, to acknowledge: holiday cards from Representative Mark and Palmeri Electric; request to issue a proclamation recognizing January 22-28, 2017 as School Choice Week; request to advertise Vehicles for Veterans to be advertised on the Town website; solicitation from Baystate Engineering; Erwin Reynolds appointed Deputy Tree Warden; an e-mail communication from Peter Larkin, MBI.
4. Ms Bandy will continue to pursue updates regarding the Recreation Tax Special Legislation.
5. Mr. Gould made a motion to appoint Erwin Reynolds, Jr. Animal Inspector, for the purpose of completing the Mass Dept. of Agriculture Animal Inspections, with the appointment ending once the Inspections have been completed, if Erwin Reynolds, Jr. is still interested. The Board unanimously voted, Ms Bandy - yes, Ms S Reynolds - recused, Mr. Gould - yes, the motion.
6. Ambulance Director Dana Johnson attended the meeting to introduce Yvette Segal and request Ms Segal be appointed EMT to the Ambulance Department. The Board unanimously voted, Ms Bandy - yes, Ms S Reynolds - yes, Mr. Gould - yes, to appoint Ms Segal EMT to the Ambulance Department as requested.
7. The Board decided to potentially schedule the next Small Town Summit for January 26, 2017.
8. The Board suggested news items for the January newsletter.
9. The Board unanimously voted, Ms Bandy - yes, Ms S Reynolds - yes, Mr. Gould - yes, to appoint Mr. Gould liaison to the Council on Aging.
10. Mr. Gould reported that the Fire Association can obtain a used ambulance vehicle for \$2,000. If the Selectmen agree, the vehicle will be gifted to the Town for use by the Fire Department. The Board unanimously voted, Ms Bandy - yes, Ms S Reynolds - yes, Mr.

- Gould - yes, to accept the gift of a used ambulance vehicle from the Fire Association to be used by the Fire Department.
11. Ms S Reynolds reported that during the last snow storm, a highway truck went off the road in the Town of Rowe when he was heading to the north side of Maxwell Road. This accident cracked the truck's bell housing. Adam Gritzner, owner of the Green Garage, repaired the truck, going above and beyond what would be expected, to get the truck running. The Board unanimously voted, Ms Bandy - yes, Ms S Reynolds - yes, Mr. Gould - yes, to draft a letter to Mr. Gritzner thanking him for his efforts. The Board will sign the letter individually once it is ready for signatures.
 12. The Board unanimously voted, Ms Bandy - yes, Ms S Reynolds - yes, Mr. Gould - yes, to; waive the pollution insurance for the Legate Hill bridge bids and accept excess umbrella policy in lieu of and to accept a change order submitted by A.J. Virgilio Construction Inc.
 13. The MassWorks bridge contract was signed by Chairman Beth Bandy.
 14. The Board will review the Transportation Investment Generating Economic Recovery grant to see if any preparation is necessary in advance of the grant discussion on January 9, 2017.
 15. Ms Bandy reported that the Ambulance Adhoc Committee is drafting 2 versions of an RFP for ambulance services. One is for 24/7 service and one is for 12/7 service. The special legislation to allow 1 EMT and 1 First Responder to man an ambulance is currently sitting in Committee.
 16. The Board unanimously voted, Ms Bandy - yes, Ms S Reynolds - yes, Mr. Gould - yes, to schedule meetings on January 9th and 23rd and on February 13th and 27th.
 17. The Board will draft a response to questions regarding Burnt Hill Road submitted by Kate Hobbs.
 18. The Capital Impact Committee have met and will be meeting again on December 20, 2016.
 19. A notice that Charlemont is a Right to Forest and Farm Community will be included in the tax bills. This notice will also be sent to the realtors listed in the Franklin County Realtors Association.
 20. The FY 2018 Selectmen's budget was deferred until the January 9th meeting.
 21. The Board unanimously voted, Ms Bandy - yes, Ms S Reynolds - yes, Mr. Gould - yes, to accept donations of miscellaneous goods from the 250 Committee.
 22. Discussion of Town document storage was deferred until the January 9th meeting.
 23. Discussion on how to approach long-term financial goals was deferred until the January 9th meeting.
 24. Discussion of free cash was deferred until the January 9th meeting.
 25. Discussion regarding the next steps to move to townofcharlemont.org e-mail was deferred until the January 9th meeting.
 26. Administrator Dean will send out letters to all known residents on Main Street, notifying them that the Town is considering changing the bulbs in the street lights to LED which will cast a different lighting. Residents will be invited to review the lighting at Berkshire East and provide feedback to the Selectmen.

At 8:50 P.M. the Board unanimously voted, Ms Bandy - yes, Ms S Reynolds - yes, Mr. Gould - yes, to adjourn the open meeting and enter into executive session with the intent not to enter back into open meeting. Reasons for executive session are: #7, to comply with the provisions of The Health Insurance Portability and Accountability Act of 1996 (HIPPA); to approve the minutes from the 11-28-16 executive session; #4 to discuss the deployment of security personnel or devices, or strategies with respect thereto; #3 to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares.

Respectfully submitted

Kathy A. Reynolds
Executive Secretary

Approved by:
Charlemont Board of Selectmen

This document is to be considered a draft until approved and signed by the Board of Selectmen.

Documents viewed by the Board

payroll warrants
11-21-16 and 12-5-16 Selectmen's minutes
vendor warrants
Holiday cards
Avery proclamation
yearly license renewals
Third party Transfer Station inspection report and corrective action
Council on Aging grant
revised letter closing out the Community Compact Cabinet Financial Planning Grant
holiday cards from Representative Mark and Palmeri Electric
request to issue a proclamation recognizing January 22-28, 2017 as School Choice Week
request to advertise Vehicles for Veterans on the Town website
solicitation from Baystate Engineering
Erwin Reynolds appointed Deputy Tree Warden
e-mail communication from Peter Larkin, MBI
draft thank you letter to Adam Gritzner
MassWorks bridge contract
Transportation Investment Generating Economic Recovery grant