

MINUTES OF THE BOARD OF SELECTMEN'S MEETING
Town of Charlemont
Goodnow Town Hall

January 9, 2017
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The meeting was convened at 7:00 P.M. by Chairman Beth Bandy. Selectmen Sarah Reynolds and Toby Gould, along with Administrator Peg Dean were also in attendance. No one was absent.

1. The Board unanimously voted, Ms Bandy - yes, Ms S Reynolds - yes, Mr. Gould - yes, to approve, approve and sign and to acknowledge: payroll warrants; KP Law statement; Selectmen's minutes for 10-26-16 and 11-4-16; vendor warrants; Animal Control Officer designation form; MIIA Insurance nominating of officer form; FY 2017 Real Estate tax bill for newly acquired tax title property; Fire Assistance Program 2016 Fire Department grant award; Dept. of Agriculture's Certificate of Appointment for Animal Inspector Erwin Reynolds, Jr.; Regional Dog Shelter's Quarterly Baker newsletter; KP Law eUpdate on Chapter 40B developments; Monthly reports from the Franklin County Cooperative Inspection Program; Wired West's suggested resolution to MBI; BEST Transportation Subcommittee recommendations.
2. The Board discussed a request from Todd and Kimberly Gerry for reimbursement of costs associated with the renovation of the Charlemont Country Store from the Berkshire East Gift Account. The Board unanimously voted, Ms Bandy - yes, Ms S Reynolds - recused, Mr. Gould - yes, to award a reimbursement of \$1,000.
3. Representative Paul Mark will be meeting with the Board on Thursday, January 12th at 11:00 A.M. to discuss what next steps the Town should take regarding the defeated Recreation Tax Bill.
4. Ms Bandy will send out invitations to the next Small Town Summit.
5. The Board reviewed a survey from the Franklin Regional Council of Governments for Local Technical Assistance. Three projects that the Town may be interested in may be chosen under each of two categories; Planning Projects and Regional Projects. The Board unanimously voted, Ms Bandy - yes, Ms S Reynolds - yes, Mr. Gould - yes, to choose the following under Planning Projects: #1 Wellhead Protection Plans to Protect Public Drinking Water supplies; # 2 Agricultural Commissioners to assist towns to establish or reinvigorate and Ag Comm; #3 Open Space and Recreation Plans update. Under Regional Projects; #1 New Public Safety Collaborations; #2 Creation of Abandoned Properties Task Force; #3 Local Official Continuing Education Workshops.
6. Jerry DuPree, Flag Committee, attended the meeting to discuss hanging banners on the telephone poles along Main Street. Mr. DuPree stated that the banners will be of the Town seal with the names of the sponsors who paid for each banner. National Grid is requiring the Town to issue an insurance certificate in the amount of \$2 million dollars naming National Grid as additionally insured. The Executive Secretary will research the availability of such a certificate. Ms Bandy suggested that the Shelburne Falls Business Association may be able to assist with this project. Mr. DuPree was invited to attend the next Selectmen's meeting to continue this discussion.

7. Bob Handsaker, Broadband Committee, attended the meeting to provide the Selectmen with an update regarding Broadband. Mr. Handsaker stated that Whip City is a broadband provider that has offered fiber in Westfield and he feels Charlemont should send a letter supporting this offer. The Board unanimously voted, Ms Bandy - yes, Ms S Reynolds - yes, Mr. Gould - yes, to sign the letter.
8. An RFI for broadband services was discussed. The Broadband Committee will draft an RFI for broadband services and return it to the Town Administrator for review by the Selectmen. The Administrator will be supporting the Broadband Committee with sending out the RFI's once they have been reviewed and approved.
9. A list regarding Selectmen's project priorities will be created and distributed to all.
10. A resident is requesting to complete Community Service hours in the Town Hall. The Board approved this request contingent upon the approval of the officer overseeing this service.
11. The Executive Secretary was requested to send out an announcement regarding the deadline, February 15, 2017, to submit Annual Town Reports to the Selectmen's office.
12. The telecom repairs at the Police Station will be expended out of the Technology expense account.
13. The Selectmen questioned the procedure for Boards/Department applying for grants and informing/obtaining approval of the Board of Selectmen. Historically, any Board or Department would contact the Selectmen for approval before applying for any grants. Ms Bandy will contact the Board of Health to remind them of this procedure.
14. Ms S Reynolds stated that she feels the Town should continue with the engineering firm that is familiar with the Town for the Mass Works projects. The Board unanimously voted, Ms Bandy - yes, Ms S Reynolds - yes, Mr. Gould - yes, to select Gill Engineering for the Mass Works bridge projects.
15. A meeting will be scheduled for January 18th at 7:00 P.M. for the Board of Selectmen and Finance Committees of the Towns of Charlemont and Hawley to discuss the future of the Ambulance resulting from the non-passage of the Ambulance Legislature.
16. It appears the Ambulance Director is under the impression that the Legate Hill bridge was closed during repairs. This was not the case as steel plates were placed in such a way that traffic was able utilize the bridge. Ms S Reynolds will respond to the Ambulance Director's concerns.
17. The Board will be reviewing feedback from Main Street residents regarding changing out of the lights to LED during their next meeting.
18. The Board unanimously voted, Ms Bandy - yes, Ms S Reynolds - yes, Mr. Gould - yes, not to join the Fire Alarm Testing Collective Bid through the Franklin Regional Council of Governments.
19. The Board unanimously voted to grant the Executive Secretary/Town Clerk use of vacation time from January 17th through January 20th.
20. Business being concluded, the meeting was adjourned at 9:20 P.M.

Respectfully submitted

Kathy A Reynolds
Executive Secretary

Approved by:
Charlemont Board of Selectmen

This document is to be considered a draft until approved and signed by the Board of Selectmen.

Documents reviewed by the Board

payroll warrants

KP Law statement

Selectmen's minutes for 10-26-16 and 11-4-16

vendor warrants

Animal Control Officer designation form

MIIA Insurance nomination of officers

FY 2017 Real Estate tax bill for newly acquired tax title property

Fire Assistance Program 2016 Fire Department grant award

Dept. of Agriculture's Certificate of Appointment for Animal Inspector Erwin Reynolds, Jr.

Regional Dog Shelter's Quarterly Baker newsletter

KP Law eUpdate on Chapter 40B developments

Monthly reports from the Franklin County Cooperative Inspection Program

Wired West's suggested resolution to MBI

BEST Transportation Subcommittee recommendations

Request for reimbursement from the Berkshire East Gift Account

Local Technical Assistance survey from the FRCOG

Fire Alarm Testing Collective Bid forms

