

MINUTES OF THE BOARD OF SELECTMEN'S MEETING
Town of Charlemont
Goodnow Town Hall

January 25, 2017
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The meeting was convened at 7:03 P.M. by Acting Chair Sarah Reynolds. Selectman Toby Gould and Administrator Peg Dean were also in attendance. Selectman Beth Bandy was absent.

1. The Board unanimously voted, Ms S Reynolds - yes, Mr. Gould - yes, to enter into executive session under exemption # (3) To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares; and to return to open meeting immediately after the adjournment of the executive session.
2. The open meeting reconvened at 7:15 P.M.
3. The Board unanimously voted, Ms S Reynolds - yes, Mr. Gould - yes, to approve; payroll warrant, Vocational Education Transportation bill.
4. The Board unanimously voted, Ms S Reynolds - yes, Mr. Gould - yes, to approve and sign; Gill Engineering invoice 113623, vendor warrants.
5. The Board unanimously voted, Ms S Reynolds - yes, Mr. Gould - yes, to acknowledge; Sewer District's letter regarding its policy to disconnect users, Mass Dept. of Transportation bridge inspection reports, Franklin Regional Retirement System FY 2018 assessment, Veteran's Services FY 2018 assessment, 250th celebration notice from the Town of Conway, Employee Health Insurance rate sheet for FY 2018, FRCOG culvert funding opportunity, Bridge rating request from MassDOT.
6. The Board took no action regarding review of the February Newsletter as the newsletter was not available.
7. Working on the Selectmen's FY 2018 budget was deferred to the February 13th meeting.
8. It was noted that Chairman Bandy was drafting the Selectmen's Annual Town Report.
9. The Board will be holding a joint meeting with the Department of Revenue to question their objections and hash out how the Town can move forward with refiling the Recreation Tax.
10. The Executive Secretary was requested to contact Chairman Bandy to obtain the necessary legal steps to be taken with regards to scheduling a dog hearing for February 13th at 7:15 P.M.
11. The request for proposals for ambulance service were not available. Review and discussion of the proposals was deferred to the Feb. 13th meeting.
12. Discussion of five year averages for revenue projections was deferred to the Feb. 13th meeting
13. Discussion regarding executing the Mass Works Engineering contract was deferred to the Feb. 13th meeting.
14. Bob Handsaker, Broad Band Committee, attended the meeting. Mr. Handsaker reported that he had a meeting with the FRCOG regarding the draft RFI for broadband and received various opinions. Mr. Handsaker also suggested Charlemont join with other

Towns in an RFI. Once the Administrator has completed editing the RFI, the Board will sign the document individually.

15. It was noted that the next meeting of the Capital Improvement Committee is scheduled for February 7th with a snow date of February 9th.
16. The Executive Secretary was requested to set up a meeting for the morning of February 13th of the Selectmen and Highway Superintendent to discuss the next steps to take regarding repair of the Long and Tower Road bridges.
17. Discussion of long term financial goals and free cash was deferred to the joint budget meeting scheduled for February 11th.
18. Discussion of the disposition of the 279 Avery Brook Road property was deferred to the February 13th meeting.
19. Mr. Gould will contact the Town webmaster regarding moving all Town e-mail address to the town of charlemont.org address.
20. Discussion of the Mass. Historical Commission grant for the Town Hall was deferred to the February 13th meeting.
21. Discussion of speed limit sign recommendations from the Highway and Police Departments was deferred to the February 13th meeting.
22. The Town Administrator is requesting a new lateral file cabinet and is suggested purchasing the cabinet out of the supplies account. The Board reconfirmed their earlier decision that the funds for the purchase of a cabinet will need to approved at Town Meeting through a warrant article.
23. The Board deferred discussion of changing out the Main Street lights to LED until an e-mail from a Main Street resident commenting upon the change can be reviewed.
24. The Administrator stated that she is shopping for IT backup options for the Town.
25. Mr. Gould will consult with the Police Chief regard increasing parking ticket fees, with the increase to be dedicated to a special account for capital improvements.
26. Mr. Gould stated that the Police Department is concerned that donations for river patrols will decrease due to the Recreation Tax. Mr. Gould will suggest to the Department to moved forward with sending out their yearly requests to businesses for donations to cover river patrols.
27. The Board unanimously voted, Ms S Reynolds - yes, Mr. Gould - yes, to defer the executive session scheduled for this meeting to the February 13th meeting.
28. The Board reviewed a report of properties in tax title that was provided by the Tax Collector.
29. Business being concluded, the meeting was adjourned at 8:41 P.M.

Respectfully submitted

Approved by:
Charlemont Board of Selectmen

Kathy A. Reynolds
Executive Secretary

This document is to be considered a draft until approved and signed by the Board of Selectmen.

Documents reviewed by the Board

payroll warrant
Vocational Education Transportation bill
vendor warrants
Sewer District's letter regarding its policy to disconnect users
Mass Dept. of Transportation bridge inspection reports
Franklin Regional Retirement System FY 2018 assessment
Veteran's Services FY 2018 assessment
250th celebration notice from the Town of Conway
Employee Health Insurance rate sheet for FY 2018
FRCOG culvert funding opportunity
Bridge rating request from MassDOT