

MINUTES OF THE SELECT BOARD'S MEETING
Town of Charlemont
Goodnow Town Hall

June 28, 2017
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The meeting was convened at 7:00 P.M. by Chair Sarah Reynolds. Select Board members Beth Bandy and Marguerite M. Willis, along with Administrator Peg Dean also attended the meeting. No member was absent.

1. The Board reviewed a contract with Westfield Gas and Electric for their pole survey services. After discuss with Broadband Chair Bob Handsaker regarding edits to the contract, the Board unanimously voted, Ms S Reynolds - yes, Ms Bandy - yes, Ms Willis - yes, to sign the contract as written with a start date of July 5, 2017.
2. Town Clerk Kathy Reynolds explained that the Public Records Training, Part II scheduled for June 8th had been cancelled and rescheduled for June 29th. A Public Records Policy, posted to the Town website, must be created. The Board will re-visit and review the Public Records Policy during their July 10th meeting.
3. Ms Bandy signature witnessed the VADAR contract that was approved and signed during the June 19th meeting.
4. Ms S Reynolds signed the proof of authentication page of the Municipal Vulnerability Program grant contract that was approved and signed during the June 19th meeting.
5. Ms S Reynolds stated that bids for the new Highway Truck must be opened during a meeting and consulted the other Board members as to a relevant meeting date. July 17, 2017 at 12:00 P.M. (noon) was chosen.
6. The Board discussed modification s needed to the special legislation in order to pass the Rec Tax.
7. Ms Willis presented and read a letter to the Board regarding her apologies for frustrations articulations and communication failure during the June 19th meeting.
8. Business being concluded, the meeting adjourned at 7:45 P.M.

Respectfully submitted

Kathy A. Reynolds
Executive Secretary

Approved by:
Charlemont Select Board

This document is to be considered a draft until approved and signed by the Select Board.
Documents viewed by the Board

Westfield Gas & electric pole survey contract
Public records policy
Vadar contract
Municipal Vulnerability Program Grant contract
Letter from Marguerite M. Willis

