

**SELECT BOARD AGENDA FOR MONDAY, April 2, 2018**  
**Goodnow Town Hall, 7:00 P.M.**

**I. Call to Order**

**II. Continue to review position descriptions**

**III. Appointment**

8:30 Interim Fire Chief Dennis Annear re: communication with the Select Board and Finance Committee

**IV. Time Sensitive:**

A. Approve:

1. KP Law invoice # 115274 for \$1,586.59
2. Traffic Count requests to be completed by the Franklin Regional Council of Governments
3. Inviting Jim Barry from the Department of Energy Resources to present what the Green Communities Designation is and its impact on the Town during the Planning Board's public hearing for its proposed bylaw amendments the evening of Thursday, May 3, 2018
4. Vacation request from Town Clerk/ Executive Secretary April 9-13 and Town Administrator the afternoon of April 4
5. Fuel bills

B. Approve and Sign:

1. Select Board meeting minutes 3-14-18, 3-19-18, 3-21-18
2. Payroll warrants
3. Vendor warrants
4. Response to Melody Wheldon regarding sidewalk maintenance
5. Invitation to Charlemont's Municipal Vulnerabilities Preparedness grant workshop Tuesday, April 17<sup>th</sup> 9 am – 2 pm
6. Franklin Regional Council of Government's Memorandum of Understanding to extend the timeline for helping Charlemont meet Green Communities criteria

C. Appoint:

1. Capital Improvement/ Planning Committee member

D. Acknowledge:

1. Letter of Support from the Town of Hawley to proceed with the Opportunity Zone designation application
2. Petition to include an Article on the FY19 Annual Town Meeting warrant to include Assessors' values in the Annual Report

E. Accounting

F. Annual Report – next steps

G. FY19 Annual Town Meeting – May 22, 2018, 7:30 pm Hawlemont School – review timeline

H. Fuel: FY18 gas contract fulfilled – consider getting quotes for additional gallons – see what the State vs. FRCOG bid is; discuss fuel appropriation for next year; next steps for completing adjustments in current fiscal year

I. Approve the following articles to be submitted to Town Counsel for review

1. Recreational Marijuana Local Option Tax
2. Green Communities stretch code

- 3. OPEB language
- J. Review FY19 budget salaries
- V. Priority:**
  - A. Bridges
    - 1. National Bridge Inspection Standards Bridge Inspection Report (NBIS) (bridges spanning >20'): C-05-027 (OET) S River Road / Albee Brook
    - 2. Bridge Inspection Reports: (bridges spanning 10' >20'):
      - C-05-032 (5DE) Laurel Lane / Legate Hill Brook
      - C-05-050 (5DJ) Mountain Rd / Willis Brook
  - B. Broadband
    - 1. Consider having KP Law review the proposed Westfield Gas & Electric agreement to participate in the Federal Communications (FCC) Connect America Fund II auction
    - 2. Next steps regarding overages – approve and sign letter to the Executive Office of Housing and Economic Development to request detailed written guidelines regarding overages and update on contacting legislators
  - C. Recreation Tax
  - D. Ambulance
  - E. Fire: Certificate of Complete for Interim Fire Chief Dennis Annear's National Volunteer Fire Council's Fire Department Management Training
  - F. Shared Services: Police agreement between the towns of Charlemont and Heath establishing the West County Police Cooperative
  - G. Liaison Reports for Department, Boards, and Committees
- VI. Additional Business**
  - A. Review unregistered vehicle bylaw – Charlemont adopted Chapter 40 Section 21D on 12-14-2010; next steps – consider enforcement
  - B. Request from Town Clerk to discuss Notice to All Municipalities Concerning Distribution of the Summary of the Conflict of Interest Law
  - C. Designate floodplain management contact to attend Federal Emergency Management Agency meeting to learn about the role of floodplain manager – current contact is the Select Board
- VII. Executive Session for reason # 3** to discuss strategy with respect to litigation of Town v. Shea if an open meeting may have a detrimental effect on the litigating position of the public body and the chair so declares, not to reconvene in open session

Posted 3/29/18 PD 2 pm; Revised 3/30/18 PD 3:20pm; Revised 4/2/18 PD 10:30am