

MINUTES OF THE SELECT BOARD MEETING
Town of Charlemont
Goodnow Town Hall

December 10, 2018

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The meeting was called to order at 7:00 P.M. by Chair Sarah Reynolds. Select Board members Marguerite Willis and Jay Healy also attended the meeting. No one was absent.

1. Hawlemont School Committee member Beth Flaherty attended the meeting to present a draft regionalization agreement to include the Town of Heath in the District. Weighted votes were discussed along with each Town having 2 Committee members with equal votes. Ms Willis stated that she feels the weighted votes seem fairer but is questioning what the weight is based on. The Board suggested the agreement state that indebtedness is voted by ballot and town meeting. Currently one member of the LEC is a voted member by each Town. Ms Flaherty will bring back the Board's comments/concerns and re-submit an updated draft agreement.
2. Kristen Martin attended the meeting to discuss the Animal Control position. After hearing some of the information for this position such as needed education, safety needs, kennel location, Ms Martin stated she will accept the position. The Board (Ms S Reynolds recused herself from this vote) unanimously voted, Ms Willis – yes, Mr. Healy – yes to appoint Kristen Martin Animal Control Officer for the Town of Charlemont. Ms Martin will work with the Executive Secretary regarding set up of Ms Martin for this position and needed equipment.
3. Ms S Reynolds will be attending the Broadband meeting scheduled for December 11th to discuss the next steps for the Municipal Broadband.
4. Ms S Reynolds will be contacting WiValley and the Town of Hawley regarding their potential use of a pole in Charlemont for their internet needs. The Board unanimously voted, Ms S Reynolds – yes, Ms Willis – yes, Mr. Healy – yes, to share Town Counsel's opinion regarding use of this pole with WiValley and the Town of Hawley.
5. Ms Willis reported that the Ambulance Director and Fire Chief have been meeting to discuss shared services for each department.
6. Mr. Healy stated that he has not received any positive feedback regarding police shared services and will be attending a meeting regarding police shared services on December 18th.
7. Ms Willis stated that the Board will need to have a discussion regarding Accounting services in the near future.
8. Marcia and William Tucci attended the meeting to introduce Dan Wettereald and William Crosby. The Host Agreement will be divided between 3 parties, with Dan and William joining as cultivators. The Agreement terms and space/area will not change but Host Agreements will need to be approved by the Town for both Dan and William. Draft Host Agreements for Dan and William were submitted.

- Ms S Reynolds will forward the new Host Agreements to Town Council for opinion.
9. Ms S Reynolds reported that the Town of Rowe would like to share the services of Charlemont's Fire Chief for Administrative purposes. Rowe has offered to pay for use of Charlemont's Fire Chief vehicle for meetings and possibly costs for shared trainings. An Agreement will need to be in place. Ms S Reynolds will contact Town Council regarding Fire Chief shared services.
 10. Ms Willis reported that Stage Coach Auto did not comply with the first Order of Conditions issued by the Conservation Commission. The Commission issued a new Order.
 11. An invoice from Hill Town Network for technology services at the Highway Department was presented. The Board unanimously voted, Ms S Reynolds – yes, Ms Willis – yes, Mr. Healy – yes, to expend the invoice out of the Technology Expense account.
 12. Ms Willis reported that the Town has received a notice from the Franklin County Solid Waste District regarding contamination of recyclables at various Transfer Stations and the financial consequences to a Town if contamination is found.
 13. The Board recognized that 3 phase power is not available by National Grid for a Solar Array project on Town property. Mad River Solar will be invited to a meeting to discuss the need for 3 phase power.
 14. An All Board Meeting will be scheduled for January 15th at 7:00 P.M. in the Town Hall Meeting Room.
 15. Ms S Reynolds will contact the owner of the property abutting the Shun Pike rest area to see if he is willing to allow a food truck to be placed on his property. The Board will meet with rafting companies to discuss and exchange ideas regarding the placement of porta potties at the Sun Pike rest area.
 16. Ms Willis would like an OPEB article on the Annual Town Meeting Warrant for \$500.
 17. The Board will address their FY 2020 budget during the next meeting. \$3,600 will be budgeted for Building Maintenance.
 18. The Board will not change their meeting times.
 19. The Board unanimously voted, Ms S Reynolds – yes, Ms Willis – yes, Mr. Healy – yes, to approve and sign:
 - October 1st meeting minutes
 - Payroll warrants #1912 for \$8,215.48, #1924 for \$13,279.53, #1917 for \$21,103.84, #1915 for \$70,508.13, #1919 for \$28,238.20, #1901 for \$8,582.49, #1920 for \$9,608.82, #1918 for \$20,022.02
 - Vendor warrants #1922 for \$30,534.67, #1922-2 for \$16,767.67, #1923 for \$87,174.69
 - Application from 4 Family convenience store for change of manager/officers
 - Holiday cards to employees

- Yearly license issued by the Board contingent upon passing necessary inspection requirements
 - 3 year Highway Rental Equipment bids conducted by the Franklin Regional Council of Governments
20. The Board discussed letters to Great River Hydro and Brookfield Power dam companies that request funding for a town wide emergency warning system. The letters are asking each company to contribute 50% each. It was noted that one company owns 3 dams and the other 1 dam and the request for fund should reflect 75%/25% according to the number of dams owned. The letter was re-drafted and approved.
21. The MassDot Right of Entry request for Traffic Calming project at the South side of Main Street and the east side of School Street was reviewed. Added to the request will be a sentence stating MassDot will consult with the Superintendent of Schools if the Hawlemont School sign will be affected. The Board unanimously voted, Ms S Reynolds – yes, Ms Willis – yes, Mr. Healy – yes, to approve and sign the request.
22. The Board unanimously voted, Ms S Reynolds – yes, Ms Willis – yes, Mr. Healy – yes, to approve:
- Town Counsel invoice
 - Revised community impact memo
 - The Administrator to contact the Departments for an inventory list
 - Repair to the Transfer Station compactor A-Frame quote of \$510 from Waste Management to be expended out of the Transfer Station Capital account
 - Purchase of 9 Avery’s gift certificates in the amount of \$25 each for employees
 - MIIA grant for \$6,860 to install a fire alarm system in the Highway garage as quoted by Detectoguard
23. Business being concluded, the Board unanimously voted, Ms S Reynolds – yes, Ms Willis – yes, Mr. Healy – yes, to adjourn the meeting at 9:10 P.M.

Respectfully submitted

Kathy A. Reynolds
Executive Secretary

Approved by:
Charlemont Select Board

This document is to be considered a draft until approved and signed by the Board.

Documents reviewed by the Board

Draft regionalization agreement
Town Counsel's opinion regarding use of this pole by WiValley
Draft Host Agreements
Invoice from Hill Town Network
Select Board FY 2020 budget
October 1, 2018 meeting minutes
Payroll and vendor warrants
Change of manger/officers ABCC Application
Holiday cards
Yearly licenses
2 year Highway Rental equipment bids
Letters to Great River Hydro and Brookfield Power
MassDot Right of Entry request for Traffic Calming project
Town Counsel invoice
Revised community impact memo
Quote of \$510 from Waste Management
MIIA grant for \$6,860