

MINUTES OF THE SELECT BOARD MEETING
Town of Charlemont
Goodnow Town Hall

February 25, 2019
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The meeting was called to order at 7:00 P.M. by Chair Sarah Reynolds. Select Board members Marguerite Willis and Jay Healy also attended the meeting. No one was absent.

1. Mr. Healy explained that the Police Chief has drafted a letter to Senator Hinds explaining the need for a new Police cruiser. The letter will be reviewed and “tweaked”, if necessary, by the Executive Secretary and then submitted to the Board for review.
2. Ms S Reynolds explained that the Town has received a \$500,000 Small Bridge Grant for the Legate Hill Road bridge. The Town will place a scope of work onto letterhead and submit the document to MassDOT.
3. Mr. Healy reported that he attended a shared police services meeting in the Town of Heath. During the meeting Mr. Healy suggested instead of a shared services agreement an enhanced mutual aid agreement be created. This type of agreement is currently being researched.
4. Ms Willis reported that FEMA is updated their 1980 maps of the Town. If the Town accepts this map without updates, houses in the flood plain will need to purchase flood insurance. Ms Willis is waiting for further information from MassDOT regarding upgrades to bridges along Route 2.
5. Robert Handsaker, MLP Director, attended the meeting to express his concern regarding the turnaround time for payment of invoices Mr. Handsaker was informed of the process for paying invoices. Mr. Handsaker stated that the 3-person MLP oversight board is in place and borrowing needs and timelines will need to be discussed.
6. Ms Willis reported that she will be rescheduling the Shun Pike meeting and that the property around the rest area is owned by a resident.
7. The Mad River Solar lease agreement will be discussed during the next meeting after Town Counsel opinion has been received.
8. Ms Willis reported that the Board has been asked to draft a letter to the FRCOG supporting a county wide “pollinator corridor”. Mr. Healy will contact the Agriculture Commission to obtain more information regarding a pollinator corridor.
9. Ms S Reynolds explained that the Float then Smoke Special Event Application is for multiple days and should be presented to the Planning Board. The board is awaiting a response from the Parks and Recreation Commission regarding the Green Fair/Cannacare event at the Fairgrounds.
10. The Board received a notice and Special Event Application from Northampton Cycling Club for June 15th with the cyclist route on 8A South and East Hawley Road. The Board agreed that this event does not require a Special Event Application. The Board unanimously voted, Ms S Reynolds – yes, Ms Willis –

- yes, Mr. Healy – yes, to approve the event. The information received will be provided to the Emergency Services Departments.
11. The Board unanimously voted, Ms S Reynolds – yes, Ms Willis – yes, Mr. Healy – yes, to schedule meetings on March 11 and 25, April 8 and 22 and May 6 and 20.
 12. The Board next discussed the Town Administrator position. Ms S Reynolds stated that she feels there is a need for someone to manage grants. Ms S Reynolds will research Grant Writers. Also discussed was increasing the Executive Secretary/Town Clerk hours to accommodate the increase in work load. The Board will continue their discussion of the Town Administrator position.
 13. Ms Willis reported that the Assessor’s Secretary, Treasurer, Tax Collector, Executive Secretary and herself met with David Fierro Jr. regarding what Accounting Services he can provide the Town. Further discussion will be conducted during the joint Finance Committee/Select Board meeting on March 8th. Accounting Services will also be discussed during the March 11th Select Board meeting.
 14. The Board unanimously voted, Ms S Reynolds – yes, Ms Willis – yes, Mr. Healy – yes, to acknowledge the FY20 FRCOG assessments.
 15. The Board unanimously voted, Ms S Reynolds – yes, Ms Willis – yes, Mr. Healy – yes, to approve and sign:
 - Select Board meeting minutes for January 28, 2019 and February 11, 2019
 - Payroll warrants #1934 for \$9,179.51, #1933 for \$9,810.68, #1932 for \$8,059.32, #1931 for \$19,875.43
 - Vendor warrants#1933 for \$125,472.80, #1934 for \$12,308.84
 16. Business being concluded the meeting was adjourned at 8:40 P.M.

Respectfully submitted

Approved by:
Charlemont Select Board

Kathy A. Reynolds
Executive Secretary

This document is to be considered a draft until approved and signed by the Board.

Documents reviewed by the Board

Meeting minutes	Float then Smoke Special Event Application
Payroll and vendor warrants	Mad River Solar lease agreement
FY 20 FRCOG Assessments	Northampton Cycling Club Special Event App.

