

MINUTES OF THE SELECT BOARD MEETING
Town of Charlemont
Goodnow Town Hall

September 8, 2020

Page 1 of 2

The meeting was called to order at 7:00 P.M. by Chair Marguerite Willis. Select Board member Sarah Reynolds also attended the meeting. This meeting was conducted via telephone conference pursuant to the Governor's March 12, 2020 order suspending certain provisions of the Open Meeting Law.

1. Ms Willis announced that the agenda for this meeting was not posted until Tuesday, September 8th at 9:00 A.M. Decisions made during this meeting will be re-voted at the next Select Board meeting.
2. Broadband Committee member Bob Handsaker attended the meeting. The Select Board unanimously voted, Ms Willis – yes, Ms S Reynolds – yes, to approve and electronically sign the ISP/No contract with WG&E and to give WG & E notice to proceed with phase 5 of the project.
3. Mr. Handsaker reported that borrowing of \$400,000 has been pushed back to the end of October. Mr. Handsaker also provided an update on the make ready work.
4. Ms S Reynolds will remind EMD Dennis Annear to get the conduit for the generator into the Town Hall basement.
5. Chair Willis opened the pole hearing for Warner Hill Rd at 7:15 P.M. Bob Handsaker, Broad Band Committee Chair, stated that the hearing is to enable the Town to build the fiber network and explained exactly where the new poles will be located. The Board unanimously voted, Ms Willis – yes, Ms S Reynolds – yes to approve the placement of the poles and cautioned that the Board will re-vote their decision during their next meeting. The hearing was closed at 7:20 P.M.
6. Ms Willis reported that the message stating the Town offices are closed on Fridays has disappeared from the Town answering service. Ms S Reynolds will re-do the message.
7. The flu clinic information will be placed onto the Town website, Town Hall sign and a robo-call will be made to residents.
8. Ms Willis stated that the Building Inspector is not included in the non-dispositional bylaw and will need to be added. The Building Inspector is asking the Town for ticket books to use when a building/zoning violation occurs.
9. The Board unanimously voted, Ms Willis – yes, Ms S Reynolds – yes, to appoint James Sinclair to the Planning Board until the next local election.
10. Ms Willis reported that Hawlemont has created their FY21 budget and it is approximately \$47,000 more than the Town budgeted at the Annual Town Meeting. Town Counsel advises that if the Town does not hold a special meeting to vote this increase it is considered, per State Law, a yes vote of the Town. DESE is stating that if a Town Meeting is not held it is considered a no vote of the Town.
11. Ms Willis reported that Counsel has advised that funds voted at Town Meeting regarding the Town Administrator salary does not have to be spent.

12. A Special Town Meeting and Election will be held mid-November. On the Warrant will be articles for a Grant Writer, Clerk to the Boards and additional hours for the Executive Secretary/Town Clerk.
13. The Hazardous Waste Collection Day scheduled for September 26th was already posted to the Town website.
14. Ms Willis read a letter from Mr. & Mrs. Walsh commending EMT Sonny Crawford.
15. Ms Willis reported that the Tyler Library will be obtaining a new book drop box and is willing to donate the old drop box to the Town. The box will need to be refurbished and can be used to drop off Town business documents.
16. The Board unanimously voted, Ms Willis – yes, Ms S Reynolds – yes, to approve and sign:
 - Payroll warrants #2108 for \$4,234.89, # 2107 for \$21,403.67
 - Vendor warrants #2107 for \$18,467.79, #2106 for \$12,713.95
 - Payment of a KP Law invoice
 - Property Insurance renewal applications
17. Ms Willis reported that the State has increased the amount of clean energy in all electricity aggregation and the Board will need to approve and sign a letter that updates the aggregation contract. The Board unanimously voted, Ms Willis – yes, Ms S Reynolds – yes to approve and sign the letter.
18. Business being concluded, the meeting was adjourned at 8:30 P.M.

Respectfully transcribed

Kathy A. Reynolds
Executive Secretary

Approved by:
Charlemont Select Board

This document is to be considered a draft until approved and signed by the Select Board.

Documents viewed by the Board

Pole Hearing petition
Flu Clinic information
Hazardous Waste Day information
Warrants
KP Law invoice

Property Insurance Renewal forms
Letter of commendation
Aggregation contact letter

