

**MINUTES OF THE SELECT BOARD MEETING**  
**Town of Charlemont**  
**Goodnow Town Hall**

April 13, 2020  
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The meeting was called to order at 7:00 P.M. by Chair Sarah Reynolds. Select Board member Marguerite Willis and Jay Healy also attended the meeting. This meeting was conducted via telephone conference pursuant to the Governor's March 12, 2020 order suspending certain provisions of the Open Meeting Law.

1. Bob Handsaker, Broadband Committee, reported that the insurance required by the railroad for wires to be placed above the tracks near the Long Bridge will be very costly. The Committee might have to look at approaching a property owner for an easement.
2. Mr. Handsaker stated that the Committee asks if the 1/3 million insurance required by the Town can be re-considered at a lower amount. Ms S Reynolds stated the requirement will not be re-considered.
3. Mr. Handsaker stated that the Committee may ask the Town to re-vote the operational method of broadband to one of an enterprise fund.
4. Ms Willis informed the Committee that the Board will be voting to replace Stabilization Funds that were borrowed by Broadband later in the meeting.
5. Ms Willis reported that the Town has 2 grant accounts that can be used to offset certain costs related to the Transfer Station.
6. Ms Willis suggested the Town purchase 100 cases of Town trash bags to get us through the year.
7. Ms Willis stated the RFP for municipal electricity aggregation is due April 28<sup>th</sup> and the Board will need to sign to accept the award between meeting dates. The Board unanimously voted, Ms S Reynolds – yes, Ms Willis – yes, Mr. Healy – yes, to allow Ms Willis to sign the award document.
8. The Board discussed the FEMA/MEMA COVID reimbursement portals that keep changing. FEMA/MEMA will now reimburse the Town for 75% of COVID related costs. Ms S Reynolds will set up the portals and send out an e-mail to departments notifying them that paper copies of COVID invoices are required.
9. Ms Willis stated that she had asked the Select Board to look at the Hawlemont budget meeting minutes, and then read the minutes. Ms Willis stated that she has written a letter to Jay Sullivan regarding the budget, then read her letter. The Board unanimously voted, Ms S Reynolds – yes, Ms Willis – yes, Mr. Healy – yes to approve the letter and direct Ms Willis to send it off to Jay Sullivan and Chris Lynch.
10. The Board discussed the costs charged for police detail work. Ms Willis will check with the Treasurer and Mr. Healy will check with the Police Chief as to what is currently charged the vendor for detail.
11. The Board stated that they do not accept the Joint Meeting minutes for the meeting with the Hawley Select Board held on December 10, 2019 that were sent

- by the Town of Hawley. The Charlemont Select Board will draft their own minutes for that meeting.
12. Mr. Healy stated that he feels 2 attendants are need when the Transfer Station is open. Mr. Healy will follow up with Russell Kelly (transfer station attendant) and the Police Chief to discuss the number of attendants needed at the Transfer Station.
  13. Ms Willis stated that the Assessor's are asking for additional funding to hire a specialist to value the utility companies. The Board discussed the potential return verses the cost of the specialist. Ms S Reynolds will follow up with the Assessors Secretary regarding investment verses return and report back to the Board.
  14. Based upon the recommendation of the Tax Collector, the Board unanimously voted, Ms S Reynolds – yes, Ms Willis – yes, Mr. Healy – yes, to change the due date for real estate and MVE bills to June 1.
  15. The Board unanimously voted, Ms S Reynolds – yes, Ms Willis – yes, Mr. Healy – yes, to direct the Broadband Committee to return the \$100,000 they borrowed from Stabilization before the end of the fiscal year.
  16. The Board unanimously voted, Ms S Reynolds – yes, Ms Willis – yes, Mr. Healy – yes, to approve/approve and sign:
    - Payroll warrants #2039 for \$12,090.20, #2038 for \$13,992.97
    - Vendor warrants #2039 for \$26,327.03, #2040 for \$2,767.87
    - A letter authorizing post office box users
    - Contract with CEC to provide services for the 3 Town Landfill.
  17. Business being concluded, the open meeting was adjourned at 8:40 P.M.

Respectfully transcribed

Kathy A. Reynolds  
Executive Secretary

Approved by:  
Charlemont Select Board

This document is to be considered a draft until approved and signed by the Select Board.

Documents viewed by the Board

Joint Hawley/Charlemont meeting minutes  
Request for additional funding from the Assessors  
Tax Collector recommendation  
Payroll and vendor warrants  
Letter of authorization re; post office box users  
CEC contract

