

**MINUTES OF THE SELECT BOARD MEETING**  
**Town of Charlemont**  
**Goodnow Town Hall**

September 9, 2021

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The meeting was called to order at 9:15 A.M. by Select Board Chair Marguerite Willis. Select Board members Dan Girard and William Harker, along with Administrator Sarah Reynolds also attended the meeting.

1. Thorne Palmer, Secretary to the Boards Search Committee member representing the Committee, attended the meeting to update the Board on the progress of the Committee.
2. Mr. Palmer reported that the Committee received 4 applications and conducted 3 interviews. 1 applicant withdrew, 1 applicant can not work the required days, 1 applicant did not submit the required/requested paperwork in a timely manner. 1 applicant, not interviewed at this time, can only work up to 18 hours due to retirement regulations.
3. The Committee would like to know if the Select Board would be willing to allow less than 20 hours per week if the candidate is a fit for the position.
4. The Board unanimously voted, Ms Willis – yes, Mr. Girard – yes, Mr. Harker recused himself from the vote, to allow less than 20 hours for the position if the candidate is a fit for the position. The Finance Committee will be consulted regarding the rate of pay if the position is less than 20 hours per week.
5. Plan B for this position is to re-advertise changing the wording to “up to 18 hours per week” and adding “some remote hours allowed”.
6. At 9:40 A.M. the Board unanimously voted, Ms Willis – yes, Mr. Girard – yes, Mr. Harker – yes, to enter into executive session to review and discuss a Comstar ambulance billing disposition.
7. The open meeting was reconvened at 10:20 A.M.
8. The Board discussed the condition of the Town Hall and the state of affairs of Town buildings.
9. Business being concluded, the meeting was adjourned at 11:00 A.M.

Respectfully submitted

Kathy A. Reynolds  
Executive Secretary

Approved by:  
Charlemont Select Board

This document is to be considered a draft until approved and signed by the Select Board.

No documents were review during this meeting.

