

MINUTES OF THE SELECT BOARD MEETING
Town of Charlemont
Goodnow Town Hall

February 1, 2021
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The meeting was called to order at 7:00 P.M. by Chair Marguerite Willis. Select Board member Elizabeth VanInderstine and Administrator Sarah Reynolds also attended the meeting. This meeting was conducted via telephone conference pursuant to the Governor's March 12, 2020 order suspending certain provisions of the Open Meeting Law.

1. Bob Handsaker, Broadband Committee Chair, reported that the weather has held back Tri Wire Construction; a meeting with the Conservation Commission for approval on underground installations has been set; Committee wants a site on the Town website and Broad Band website site that will have a daily update on the project; Committee is getting an RBT Grant for \$36,000; MBI replaced the lock on the bulkhead and notified the Town afterwards leaving the Committee without access to their hub until they were notified of the new combination. The Committee will submit to the Select Board secretary the necessary e-mail addresses for people who need to be informed when the bulkhead entry has changed.
2. Administrator Reynolds reported:
 - IT and Succession Grants were award, grants are to be completed in 2 years.
 - She will be attending a class for the USDA elevator feasibility grant for the Town Hall.
 - An Assistance to Firefighters Grant is being applied for an ambulance.
 - An invoice from the FRCOG Health Program has been received for reimbursement through the CARES Act-only chrome book invoices have been received from the Schools.
 - The Stay for the Charlemont Inn bankruptcy has been granted and the Town will be proceeding in land court.
 - The Town should be thinking about signing up for internet service through the Town fiber optic for the Highway, Police, Ambulance and Fire Departments. The Board Band Committee stated Town Departments will be charged \$30.00 per month for each department.
3. A complaint regarding speeding on Main Street was received. The Administrator will search for grants for a 2 speed signs, one at each end of Town and will consult with the Police Chief regarding Main Street speeding and respond to the complainant.
4. Ms Willis stated that a Clerk/Secretary to the Boards position will be temporary and work from home. This position is to take and transcribe Boards minutes. Estimated hours per month is 36 and they will take minutes for the Board of Health, Planning Board, Conservation Commission and Parks & Recreation Commission. The advertisement for this position will be placed on the Town

- website, around Town and the Unemployment office. The Administrator will find out of GCC has a job Board to post this position to. The deadline for letters of interest is no later than February 18th. The letters of interest received will be reviewed during the February 22nd meeting.
5. The Board concluded there is currently an Assistant Transfer Station Attendant for back up and unanimously voted, Ms Willis – yes, Ms VanInderstine – yes to stop having police detail at the Transfer Station while it is open.
 6. The Board unanimously voted, Ms Willis – yes, Ms VanInderstine – yes, to approve and sign:
 - Payroll warrants #2128 for \$10,497.60.
 - Vendor warrants #2129 for \$33,137.59.
 - Approve and sign the contract extending FRCOG CPHS services while under COVID.
- 21 Business being concluded, the meeting was adjourned at 8:00 P.M.

Respectfully transcribed

Kathy A. Reynolds
Executive Secretary

Approved by:
Charlemont Select Board

This document is to be considered a draft until approved and signed by the Select Board.

Documents viewed by the Board.

Main Street speeding complaint
Payroll and Vendor warrants
FRCOG CPHS contract