

## MINUTES OF THE ZBA HEARING

### TOWN OF CHARLEMOT

July 26, 2004

The meeting convened at 7:36. Members present were Joe Wagner and Tom Shields. Members absent: Eric Dean. Also present were Suzanne Willard and Howard and Janine Patrick. Minutes of the meeting were taken by Secretary of the Boards, Carlene Millett.

The Board discussed using the Greenfield Recorder for future advertising, at Secretary's request, as there have been many errors in the past with the West County News. Joe Wagner made a motion to use the Greenfield Recorder for all future advertising of the ZBA. Motion is moved and seconded, and passes unanimously. The Secretary will call the Recorder and check into rates and procedure.

Next came the Patricks, who are looking to construct a 32 foot shed to house their well and shelter their electrical equipment box, per their electrician. Joe makes a motion to grant a variance to the Patricks, to build a 32 foot shed, to house their well and electrical equipment box. Motion is moved and seconded, and passes unanimously. The Secretary will prepare their paperwork.

Next on the agenda was the hearing for Earl Bowen. August 16<sup>th</sup> was approved as the date and the Secretary will take care of the paperwork for this as well.

Tom Shields makes a motion not to have joint hearings with the Planning Board, the Planning Board can hold their meeting, and then the ZBA will do their part of it. Motion was moved and seconded, and passes unanimously.

Joe Wagner authorized Secretary to purchase ZBA envelopes for mailings.

The ZBA decided to charge only the amount of the Certified Mailings (to abutters) to applicants of hearings. Anything over this, paid by applicant, shall be refunded to them. Secretary will check this with Gloria-Jean, to make sure no extra costs are involved.

The Secretary asked the ZBA to instruct her as to where ZBA paperwork is to be filed. The Board instructed her to file it in the desk drawer. Secretary will also back up future ZBA paperwork on the computer.

Joe made a motion to adjourn at 8:30 p.m. Motion is moved and seconded and Passes unanimously.

Respectfully Submitted

ZBA

