

CHARLEMONT BOH MEETING – CHARLEMONT TOWN HALL

March 26, 2014

MEMBERS PRESENT: Ron Smith, Doug Telling, Ruth Cannavo

1. The meeting was called to order at 7:10 pm by Ron Smith, Acting Chair.
2. The minutes of the March 12, 2014 meeting were reviewed and approved.
3. The Board received a permit request from the Coffee Bean. The fee was paid, ServSafe and Allergen Awareness Certificates were received. A permit was then issued through the Online Permitting Program.
4. The Board received a request from Gisela Walker, asking if someone from the BOH could attend a short 30 minute meeting before the next Planning Board Meeting on Thursday, April 3, 2014, at 6:30 pm at Town Hall. Doug Telling offered to notify Gisela that someone from our Board would attend.
5. Review of Correspondence: items received were reviewed and disseminated where appropriate.
6. A motion to adjourn was made, and seconded. The meeting was adjourned at 7:45 pm.

Respectfully submitted,

Ronald Smith

This document is a draft until approved and signed by the Board of Health.

LIST OF DOCUMENTS – BOH MEETING

March 26, 2014

1. Agenda for March 26, 2014 meeting
2. Minutes of the March 12, 2014 meeting
3. Email from Gisela Walker, re: meeting on April 3, 2014, prior to Planning Board meeting